

COMMITTEE	Special Licensing Committee
DATE	14 March 2018
REPORT TITLE	Licensing Sub Committee Membership
REPORT NUMBER	CG/18/037
DIRECTOR	Governance
REPORT AUTHOR	Roderick MacBeath

1. PURPOSE OF REPORT:-

This report presents options for the composition of the Licensing Sub Committee established by Council on 5 March 2018 for approval.

2. RECOMMENDATION(S)

That the Committee:-

- (I) sets a membership number and composition for the Licensing Sub Committee based on the figures set out in paragraph 4.1 and appoints members thereto, on the basis that names can be provided to the Chief Officer – Governance after the meeting and that he be authorised to finalise membership where required.

3. BACKGROUND

- 3.1 Council on 5 March 2018 agreed a new committee structure which included as well as a Licensing Committee, a Licensing Sub Committee. The Terms of Reference of the both are attached at Appendix A.

4. MEMBERSHIP AND COMPOSITION

- 4.1 The Committee is asked to agree the number of members and composition of the Licensing Sub Committee from the options below:

Number of Members	Composition
5	1 SNP, 1 Conservative, 1 Labour, 1 Liberal Democrat and 1 Independent
7	2 SNP, 2 Conservative, 1 Labour, 1 Liberal Democrat and 1 Independent

5. FINANCIAL IMPLICATIONS

- 5.1 There are no direct financial consequences resulting from the recommendation.

6. LEGAL IMPLICATIONS

- 6.1 There are no direct legal implications arising from the recommendations contained in this report.
- 6.2 Under Section 56 of the Local Government (Scotland) Act 1973, the Council may arrange for the discharge of any of its functions by a Committee or a Sub Committee. Any such committee may appoint one or more sub-committees.

7. MANAGEMENT OF RISK

- 7.1 An assessment of risk has been made, and is summarised below, against each of the following categories:

Financial

No direct financial implications have been identified.

Employee

No direct employee risks have been identified.

Customer / citizen

No direct customer/citizen risks have been identified.

Environmental

No direct environmental risks have been identified.

Technological

No direct technological risks have been identified.

Legal

Implications have been identified and are set out above in section 8.

Reputational

No direct reputational risks have been identified.

8. IMPACT SECTION

Economy

- 8.1 There is no direct impact on economy.

People

- 8.2 There is no direct impact on people. An Equality and Human Rights Impact Assessment is not required as the proposal does not disproportionately impact on persons with protected characteristics compared to persons without such characteristics.

Place

- 8.3 There is no direct impact on the place.

Technology

8.4 There is no direct impact on technology.

9. BACKGROUND PAPERS

Target Operating Model – Supporting Governance Framework – Report to Council, 5 March 2018

10. APPENDICES

A. Terms of Reference for the Licensing Committee and Licensing Sub Committee

11. REPORT AUTHOR DETAILS

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